



EXTENDED DANCE EVENT APPLICATION

- Extended Dance Event Licences are required for all Extended Dance Events that have an expected attendance of two hundred and fifty (250) or more people.
- Applications for an Extended Dance Event Licence should be submitted to The City of Calgary, Business Licence Division, forty-five (45) days prior to the Event.
- Your application for an Extended Dance Event Licence must be accompanied by a non-refundable Licence Application Fee of two hundred and fifty dollars (\$250.00).
- Any person who provides false or misleading information in an application for an Extended Dance Event Licence commits an offence.
- Any licence issued for an Extended Dance Event must be posted in a conspicuous location and remain posted in public view at all times during the event.
- Extended Dance Events are governed by The City of Calgary Bylaw Number 34M2000; all applicants for an Extended Dance Event Licence should obtain a copy of this Bylaw.
- To obtain a copy of this Bylaw phone City Clerk's Bylaw Section at 268-5732. For more information contact the Licence Division at 268-5521.

PROMOTER (PLEASE PRINT ALL INFORMATION)

PROMOTER'S LAST NAME	FIRST NAME	MIDDLE NAME	DATE OF BIRTH YYYY MM DD
ADDRESS	CITY	POSTAL CODE	TELEPHONE NUMBER ()

IF APPLICANT IS DIFFERENT THAN THE PERSON WHO IS THE PROMOTER, COMPLETE BELOW

APPLICANT'S LAST NAME	FIRST NAME	MIDDLE NAME	DATE OF BIRTH YYYY MM DD
ADDRESS	CITY	POSTAL CODE	TELEPHONE NUMBER ()

DIRECTORS AND SHAREHOLDERS IF APPLICANT AND / OR PROMOTER IS A CORPORATION

LAST NAME	FIRST NAME	MIDDLE NAME	DATE OF BIRTH YYYY MM DD
ADDRESS	CITY	POSTAL CODE	TELEPHONE NUMBER ()

LAST NAME	FIRST NAME	MIDDLE NAME	DATE OF BIRTH YYYY MM DD
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LAST NAME	FIRST NAME	MIDDLE NAME	DATE OF BIRTH YYYY MM DD
ADDRESS	CITY	POSTAL CODE	TELEPHONE NUMBER ()

EXTENDED DANCE EVENT MANAGER

LAST NAME	FIRST NAME	MIDDLE NAME	DATE OF BIRTH YYYY MM DD
ADDRESS	CITY	POSTAL CODE	TELEPHONE NUMBER ()

VENUE ADDRESS FOR THE EXTENDED DANCE EVENT

OWNER OF THE VENUE

LAST NAME		FIRST NAME		MIDDLE NAME	
ADDRESS			CITY	POSTAL CODE	TELEPHONE NUMBER ()
DATE OF EXTENDED DANCE EVENT YYYY MM DD	NUMBER OF ATTENDEES EXPECTED	START TIME OF EXTENDED DANCE EVENT	<input type="checkbox"/> AM <input type="checkbox"/> PM	END TIME OF EXTENDED DANCE EVENT	<input type="checkbox"/> AM <input type="checkbox"/> PM

TICKETS

METHOD BY WHICH TICKETS TO THE EXTENDED DANCE EVENT WILL BE SOLD

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TICKET AGENT LAST NAME		FIRST NAME		MIDDLE NAME		DATE OF BIRTH YYYY MM DD
ADDRESS			CITY	POSTAL CODE	TELEPHONE NUMBER ()	

TICKET AGENT LAST NAME		FIRST NAME		MIDDLE NAME		DATE OF BIRTH YYYY MM DD
ADDRESS			CITY	POSTAL CODE	TELEPHONE NUMBER ()	

NUMBER OF TICKETS PRINTED / AVAILABLE

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If the Applicant / Promoter has had previous experience in holding Extended Dance Events, provide the date and location for each such Event.

DATE YYYY MM DD	LOCATION
DATE YYYY MM DD	LOCATION
DATE YYYY MM DD	LOCATION
DATE YYYY MM DD	LOCATION
DATE YYYY MM DD	LOCATION

EACH APPLICATION MUST ALSO INCLUDE:**Letter of Consent - Venue Owner / Authorized Agent**

The application for an Extended Dance Event Licence must be accompanied by a letter of consent, signed by the Owner of the Venue or his Authorized Agent, acknowledging that he / she understands the Venue is to be used for an Extended Dance Event, and that the Owner of the Venue consents to inspections by various regulatory agencies.

Detailed Written Plan - Sound System / Noise Abatement Measures

An application for a licence must also include a written plan, setting out the sound system to be used and the steps the Applicant will take to minimize noise disturbances outside the venue.

Detailed Written Plan - Security Personnel / Procedures

The Applicant for a licence must submit a detailed written plan, setting out how he / she intends to address security.

EACH APPLICATION MUST ALSO INCLUDE (Continued)

Detailed Written Plan - Emergency Medical Concerns

The application for a licence must also include a written plan, setting out how the applicant intends to address emergency medical concerns, and how many medical personnel will be onsite, and the training / certification the personnel will have in place.

Detailed Written Plan - Transportation

Identify the means of transportation for attendees of the Extended Dance Event and whether public transportation such as the L.R.T. or City buses are being relied upon, and how far from the venue / facility is to the nearest public transportation. If the only means of transportation are automobiles, the Transportation Plan must identify the amount of parking space that will be available. If there is limited parking for automobiles, will the promoter be running buses to and from the Event? The name, address and telephone number of the bus contractor must be supplied, along with a schedule for the buses.

By signing this application, the Extended Dance Event Promoter / Manager is consenting to Business Licence Inspectors, Bylaw Officers, Calgary Police Service Members, Emergency Medical Services Officers, Safety Code Officers, Calgary Regional Health Authority Officers, Alberta Gaming and Liquor Commission Inspectors, Occupational Health and Safety Officers, entering and remaining within the Venue during the Extended Dance Event.

The Extended Dance Promoter consents to inspection of the Venue by various regulatory agencies.

For the purposes of carrying out an inspection of the proposed Venue prior to the Extended Dance Event, arrangements may be made by contacting the Event Manager / Promoter of the Extended Dance Event, as follows:

NAME OF PERSON WHO CAN PROVIDE ACCESS TO THE VENUE DURING THE DAY

TELEPHONE NUMBER WHERE CONTACT PERSON CAN BE REACHED

The Applicant / Promoter / Manager of an Extended Dance Event understands that any costs incurred, with respect to the Calgary Police Service Pay Duty Police Officers, will be the responsibility of the Promoter of the Event.

The Applicant / Promoter / Manager of an Extended Dance Event hereby consents to the Calgary Police Service conducting a security clearance background check.

Privacy Notification

When you apply for a business licence with The City of Calgary, personal information about you as an applicant, or about other individuals who have an interest in the business, may be requested.

This information is used:

- a) to determine if you are eligible to obtain a business licence;
- b) for bylaw and law enforcement purposes, debt collection (for debts owed to The City of Calgary), and
- c) for the assessment and taxation of property and / or space occupied by a business.

Police Consultation

For some categories of licences, the Chief Licence Inspector will consult with the Calgary Police Service. Your personal information, held by the Calgary Police Service, may be shared for the purpose of consultation with the Chief Licence Inspector to determine the appropriateness of granting a licence.

Authorization

The collection of personal information is authorized by the Freedom of Information and Protection of Privacy Act, Section 32(c) and 33(1), and is protected by this Act. By providing this information, you have consented to its use for the above purposes.

Questions

If you have and questions about the collection and use of this information, you may contact the Deputy Chief Licence Inspector at:

The City of Calgary
Licence Division #8043
PO Box 2100 Stn M
Calgary AB T2P 2M5
Phone: (403) 268-5521

APPLICANT'S SIGNATURE

DATE
YYYY MM DD

